

SYDNEY EXCURSION 2014



Sydney Excursion Parent Information Pack

Date of excursion: 7th – 10th October 2014

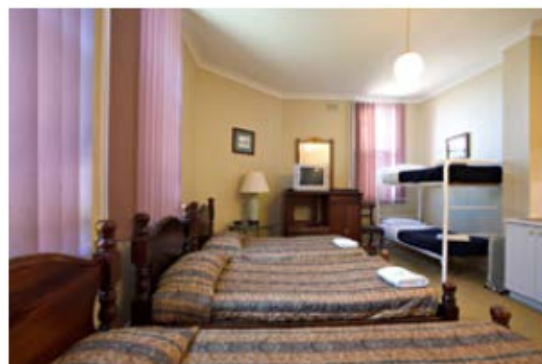
Cost: \$570.00. Any funds raised through fundraising will be used to reduce the cost equally among all families who have been involved in raising funds towards the excursion. **Payment details for the excursion are on page 4.**

Staff attending: Mark Scotton (Principal); Melissa Abeleven (Assistant Principal); Simon Porter (Special Education Class Teacher); Maree Jameson (Stage 3 Class Teacher)

Travel details: We are flying with Jetstar on flight JQ457 from Ballina to Sydney, departing Ballina airport 11:45am 7th October. Students are to make their own way to Ballina airport and should **meet staff at the airport between 10.30am-10:45am on 7th October** to allow time to check-in luggage. Students should bring one item of check-in luggage up to 20kg per person. Students may take one item of hand luggage up to 10kg.
(Please note, Jetstar will not allow students who have not checked-in on time to board the plane).

Our return flight from Sydney to Ballina is also with Jetstar, flight JQ458, scheduled to land at **4.15pm on the 10th October**. Parents should arrange to collect their child from the airport. Please check with Jetstar for potential flight delays.

Accommodation: We are staying at the Woolbrokers Hotel, Darling Harbour (below) in the heart of Sydney. Accommodation includes bed and breakfast, packed lunches and evening meals – afternoon tea will be provided by staff. Students will be sleeping in single sex rooms – groupings to be decided nearer the time of departure. Staff will be sleeping in adjacent rooms to students on the same floor of the hotel. Students will have access to individual, lockable bathrooms and showers.



Food: Breakfast: continental buffet breakfast - fruit, cereal, toast, jam, vegemite etc.
Dinner: (sample) spaghetti bolognese, chicken schnitzel, lasagne
Dessert: (sample) chocolate cake, cheesecake, ice-cream
Packed Lunch: freshly made salad and/or meat sandwiches, fruit, bag of chips, fruit drink / bottle of water
(Special dietary needs are catered for. Please ensure that details are provided when returning the enclosed forms to the school).

Emergency contact: Please ensure that your emergency contact details are provided on the attached forms and returned to the school.

Should you need to communicate with the staff whilst on the excursion, please contact the school on [Tel:66243344](tel:66243344) who will pass on any relevant message. If contact is required outside of normal school hours, you may use the following emergency contact number <tel:0409928504> – this is **for emergencies ONLY**.

Activities:

Tuesday 7 th October	Wednesday 8 th October	Thursday 9 th October	Friday 10 th October
Arrive at airport 10.30am Depart Ballina 11.45am Arrive Sydney 1.10pm	Parliament House – guided tour & role play	Darling Harbour Ferry to...	Darling Harbour Ferry to...
Train to Darling Harbour	Royal Botanic Gardens & Lady Macquaries Chair	Taronga Zoo	Manly Beach
Powerhouse Museum	Sydney Opera House – guided tour	Ferry to Circular Quay	Return ferry to Darling Harbour
Tour of Darling Harbour and surrounding area incl. QVB	Walk - The Rocks and across Harbour Bridge	Museum of Contemporary Art	Train to airport. Depart Sydney 3.00pm Arrive Ballina 4.15pm



Behaviour: In order for an excursion such as this to be a success, students need to be able to use their initiative and display maturity and reliability at all times. As a staff, we need to feel confident that the students who attend this excursion can be relied upon to make the right choices and do the right thing without constant reminders. Please stress to your child that whilst on this excursion they are representing our school, and that they should be on their very best behaviour at all times.

Unfortunately, any student who receives a school **suspension** at any point throughout the year **will not** be permitted to attend the excursion. This will result in a loss of deposit and possibly the loss of other payments made to date.*
*(*dependent upon the terms and conditions of the airline, hotel and various attractions)*

Packing your bag

What to take:

- backpack (use this for your hand luggage on plane) for carrying packed lunch, water bottle, raincoat etc.
- water bottle
- sunscreen
- camera
- bath towel
- toiletries in a bag (toothpaste, toothbrush, soap, shampoo)
- lightweight raincoat
- sun hat with brim & sun glasses
- clothing for 3 days – whilst students are not required to wear school uniform, all clothing must be respectable and modest. Suggested clothing:
 - 4x socks;
 - 4x underwear;
 - 3x T-shirt (with sleeves, full length – no singlets – no inappropriate words/images);
 - 1x jumper;
 - 2x shorts/skirts;
 - 1x long pants;
 - pyjamas.
- sensible walking shoes (joggers are perfect)
- plastic bag for dirty clothes/wet towel
- a good book to read
- spending money (*optional - students must look after their own money. The school cannot take responsibility for any loss of money*)
- medication – this should be handed to a teacher, apart from inhalers which students should carry with them at all times.

(Please ensure that medicines that your child is required to take are written on the information form attached and returned to the school).

max 20kg of check-in luggage

What not to take:

- mobile phones
- electronic games / iPod
- thongs / open toe shoes / high heel shoes
- cap
- spray deodorant / aerosols
- sweets / lollies (we will supply students with a lolly to suck on during take-off/landing)



Insurance: Easy Travel offer group insurance for \$29.00 per person. Families may contact David Ringsell (below) to arrange their own cover – this is optional. Please quote 'Lismore Heights Public School' if contacting David for group bookings discount.
 Cover: personal effects up to \$500, cancelled flights, unable to attend due to sickness (\$25 excess).
 email: david.ringsell@easytravelinsurance.com.au Tel: 0418278421

Payment Dates / Payment by Instalments

The figures entered below show the minimum amounts due and the date by which each payment must be made. It is acceptable to make payments before the dates stipulated, and it is acceptable to pay more than the minimum amount due. However, the 'total amount paid' must be paid by the due dates.

Date due	Amount due	Total amount paid	Balance owing
When booking	\$60.00	\$60.00	\$510.00
April 10 th	\$40.00	\$100.00	\$470.00
May 23 rd	\$100.00	\$200.00	\$370.00
June 20 th	\$100.00	\$300.00	\$270.00
July 18 th	\$100.00	\$400.00	\$170.00
August 15 th	\$100.00	\$500.00	\$70.00
September 5 th	\$70.00*	\$570.00	nil

* We will deduct any monies raised from the fundraising activities from the final payment.

Please ensure that payments are made on time as the airline and the hotel have stipulated when payments must be made to maintain the booking and to avoid any additional costs.

Please do not hesitate to contact the school if you require additional information or if you would like to discuss any matters in relation to your child and this excursion. The school can be contacted on: 66243344